



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Green Heaven Institute of Management and Research
• Name of the Head of the institution	Dr. Anil Sharma
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07122557407
• Mobile no	9021462744
• Registered e-mail	ocihemba@gmail.com
• Alternate e-mail	anilsharma@ghimr.edu.in
• Address	Village- Rui - Zari, Near Hotel Lee Meridian, Wardha Road
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	441108
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>RTM Nagpur University</b>				
• Name of the IQAC Coordinator	<b>Dr. Rajani Kumar</b>				
• Phone No.	<b>07122557407</b>				
• Alternate phone No.	<b>9766477405</b>				
• Mobile	<b>9766477405</b>				
• IQAC e-mail address	<b>ocihemba@gmail.com</b>				
• Alternate Email address	<b>rkrajanikumar@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.ghimr.edu.in/aqar.php">https://www.ghimr.edu.in/aqar.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.ghimr.edu.in/academic_Calender.php">https://www.ghimr.edu.in/academic_Calender.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.62</b>	<b>2019</b>	<b>15/07/2019</b>	<b>14/07/2024</b>
<b>6.Date of Establishment of IQAC</b>			<b>08/05/2018</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	<b>24.25 lakhs</b>
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
A Webinar on Self Employment Opportunities and Government's Self Employment Schemes and Subsidies by Maharashtra Centre for Entrepreneurship Development (MCED), MIDC Hingna Center	
Conducted Two Days National level Faculty Development Program on "E-Learning and ICT Tools for Effective Teaching and Learning.	
Webinar on Analysing Opportunities Post-COVID-19	
Planning of Academic and Non academic Activities	
Installation of Solar Panels for electrification purpose of the campus- A measure towards energy conservation	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
A Webinar on Self Employment Opportunities and Government's Self Employment Schemes and Subsidies by Maharashtra Centre for Entrepreneurship Development (MCED), MIDC Hingna Center	108 Students from differeent colleges of Nagpur participated in the Webinar and learnt about self employment oportunties schemes of MCED.MOU signed with MCED and Series of ED Cell Webinars conducted for students to encourage young entrepreneurs
Webinar on Kickststarting Online	Becaues of lockdown situation in

SIP	the country it was important for students to pursue SIP in online mode.Hence, this webinar gave them a clear understanding of the the importance of methods of online SIP.113 students attended the webinar.
Conducted Two Days National level Faculty Development Program on "E-Learning and ICT Tools for Effective Teaching and Learning.	A total of 207 Faculty members from different colleges of the country attended to learn the concept and tools of e-learning.
Mental Health and Well Being during Pandemic COVID-19	111 students from different colleges of Nagpur participated in the Two day workshop
Webinar on Analysing Opportunities Post-COVID-19	155 students attended the webinar to gain knowledge about career opportunities today and in post covid era.
Webinar on SIP – A Launchpad for Your Professional Success	113 students attended to understand the importance of SIP and the process of enrollment and report writing as well presentation
Conducted One Day Workshop on MOOCs and SWAYAM courses	One Day Workshop for Faculty Members conducted on MOOCs and SWAYAM Courses .Faculty Members enrolled in SWAYAM Courses.
Planning of Academic and Non academic Activities	Regular planning of curricular and co-curricular activities and sharing of the same with all the stake holders enabled all to have better planning
Installation of Solar Panels for electrification purpose of the campus- A measure towards energy conservation	Energy conservation - less electricity consumption in the institute
<b>13.Whether the AQAR was placed before statutory body?</b>	Yes

- Name of the statutory body

Name	Date of meeting(s)
RTMNU Local Enquiry Committee	31/03/2021

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	18/03/2020

### Extended Profile

#### 1. Programme

1.1	48
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1	250
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	48
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	83
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1	<b>13</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	<b>12</b>
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**4.Institution**

4.1	<b>09</b>
Total number of Classrooms and Seminar halls	

4.2	<b>86.499 lakhs</b>
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	<b>120</b>
Total number of computers on campus for academic purposes	

**Part B****CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**IQAC has proposed the method of preparing a Lesson Plan for every course. The Course faculty members prepare their plans in compliance with the given Lesson Plan format. The Faculty members are then required to present their respective lesson plan for each course. The Course Lesson Plan presented is subject to review by an**

authorised group of faculty members as proposed by the IQAC. Improvements in plans including usage of ICT, Teaching Cases, Learning materials to be distributed to students, assessment and evaluation methods etc. are done during this process. The Faculty members are asked to collect their Course Feedback form provided by IQAC, in which the Outcomes of the course are mapped with the Programme Outcomes. At the end of the course, every Course faculty group is required to submit their respective course materials in the format named as 'Academic Conduct Record' this is a comprehensive record which is then audited in the Academic Audit Process. The Course Feedback collected by the Faculty members as well as the direct feedback (General Feedback) collected from the students by IQAC is then compiled and fed forward for improvements in the Teaching Learning Process and Overall performance of the Teachers in the Classroom setting. Similarly the University Results are evaluated by the IQAC and performance of every Course faculty is again fed forward for improvement and necessary actions. This cycle of activity results in continuous evaluation and reassessment of the Teaching Learning Process.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://ghimr.edu.in/academic_Calender.php">http://ghimr.edu.in/academic_Calender.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute prepares an academic calendar at the beginning of every academic session for all the courses. All Faculty members have to compulsorily adhere to the academic calendar for the conduct of Continuous Internal Evaluation. The academic calendar clearly mentions the dates of uploading Assignments, date of release of results and grievance handling. The Class tests/quizzes are conducted by subject teachers after completion of each module. Faculty members have to send question papers of Mid-term exams as well as Sessional Exams to the Examination Department as per the dates mentioned in the Academic Calendar. About a week's time is allocated for evaluation of the paper and grievance handling before publication and display of the result on the notice board.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://ghimr.edu.in/academic_Calender.php">http://ghimr.edu.in/academic_Calender.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**



**for year: (As per Data Template)**

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

249

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

GHIMR has a strong lineage of mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. The college being situated in rural area has always been concerned about the awareness building regarding hygiene, health and cleanliness among youth of the area. Cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics, find an ample space when it comes to applying them positively into the curriculum. The institute believes in maintaining healthy environment for all of its stakeholders. Gender: The institute has constituted various committees such as Women Redressal Cell and Internal Complaint Committee. These committees are formed to promote gender equity and also deal with related issues of safety and security of girl students and ladies staff. Counselling/ mentoring of girl students is also done by their mentors. The entire college activity functions with co-existence and performance of all the students, without any discrimination. A number of programs such as Workshop on Food and Nutrition, Vivah Ki Patshala, Open Theatre on Social Issues, One Day

Marriage Counselling Workshop has been conducted for the students of the college as well as young girls and women of the locality.

Environment and Sustainability: As per the directives of Supreme Court of India, students have a compulsory subject of Environmental Management in III Sem of MBA Course. The institute regularly conducts cleanliness and tree plantation drive in the institute and nearby villages. In order to develop a feeling of responsibility for the environment, "Swachhta Pakhwara" was conducted where students were involved in undertaking a number of programs and activities to sensitise the issue of cleanliness and sanitation among students and staff. Students and staff took pledge for keeping their surroundings clean. In this Pakhwada, Teachers Day was also celebrated and focus of the celebration was based on Swachhta. Students also organised an exhibition on theme Swachh Bharat Abhiyan. An awareness program on Noise Pollution (Regulation and Control) Rule was conducted by the institute where faculty members and senior students explained about the harmful effects of bursting crackers and encouraged the students for crackers free events and also urged the students to implement and spread the message of pollution free environment. As students already studied the topics in Environment Management hence willingly participated in sharing their thoughts and knowledge about the air pollution and noise pollution.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

125

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may**

A. Feedback collected, analyzed

be classified as follows

and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

124

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

40

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the admission process as well as during "Ankur"- The Induction Program, students are counselled to find out their learning levels. The college takes every measure possible to understand the needs and requirements of the students before the commencement of

the program. With the increase in number of students from Marathi/Hindi medium schools, the medium of instruction is now bilingual. Faculty Members during class interaction identify student potential and then devise strategies to reduce the gap in knowledge and skills. An e-learning platform- MOODLE (Modular Object Oriented Dynamic Learning Environment) enables students to submit their assignments, quizzes and other academics related tasks .

1. Soft skills and Personality Development Training is incorporated in the Time Table with the objective to improve spoken and writing skills among students.

2. The Institute has a Language Lab Software used to develop English speaking, interview and communication skills among students.

#### Slow Learners:

Special care is taken for slow learners and all efforts are made to bring them in the main stream. It is observed that many a times due to change in background; students become slow learners which is a temporary phase. Counselling is done by mentor teacher, to make the students adjust to the surroundings. Remedial classes are conducted for such students. Slow learners are encouraged to meet the subject teachers during tutorial hours individually and get their difficulties solved and improve subject understanding.

Slow learners are mixed with advanced learners in all curricular and co-curricular activities such as inter and intra college competitions, SIP, Industrial Visits, and project work in order to make them understand and learn the real working in industries.

#### Advanced Learners

Advanced learners are encouraged and facilitated to read beyond the requirements of the syllabus. They are also motivated to join innovation projects of the faculty to develop their research acumen.

Several scholarships and awards are in place to reward the advanced learners for their excellence. In the CBCS system, students are required to make course choices based on their core competence and aptitude, and skills they would like to acquire. Teachers from all departments counsel students regarding the scope of different courses being offered and provide guidance in relation to the students' aptitude and competence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
250	13

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Since the college is affiliated to RTM Nagpur university, the syllabus is designed by the University. However, GHLMR ensures effective curriculum delivery by providing weightage to academic improvement and at the same time gives sufficient importance to overall development of students by encouraging them to work with various forums of the college such as Student Council, NSS, Sports and Cultural events, Managing Committee etc. Due to the prevailing pandemic and lockdown situation in the country, online classes and exams are conducted by the college. The college follows a mixed teaching methodology, i.e., the chalk and talk method. However, the college and the teaching faculty have taken many initiatives for effective delivery of the curriculum. The College faculty is trained to make them familiar with the use of computers and the websites of educational bodies in India and abroad so that they are able to use the modern technological resources like internet, projectors, Overhead Projection systems etc., to supplement their class room lectures, All the staff members are well habituated to teach with the help of modern teaching resources.

The college conducts personality development programmes as an integral part of curriculum for 2nd & 3rd year students. All the notes and study material are uploaded in Google Classroom as well as Moodle. Institute organizes the Faculty Development Programs on the development of lesson plan, Presentations, Research Methodology and related teaching skills for the faculty members. It also organizes

competition to enhance their presentation skills. To enhance the delivery skills the senior & junior faculty interacts & attends each other's lectures. They also attend soft skills workshop. In its initiative to enhance the soft skills of the faculty members, the institute encourages them to leverage the module offered by Language Lab. Institute conducts personality development programs for faculty members. Provision of State of the art equipment, trainer kits and softwares, LCD projectors, P.A. System, Seminar halls, inviting guest speakers / Experts from Academics and Industry. Institute encourages faculty to prepare their own study material, PPT's on entire syllabus, models and charts considering the need of the target students. Institute also encourages faculty to provide the academic material like notes, question bank, PPT's etc on our Student friendly software-MOODLE as well as Google Classroom.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://classroom.google.com/u/1/c/MTI2NDIyOTkxNzkw">https://classroom.google.com/u/1/c/MTI2NDIyOTkxNzkw</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the classroom are equipped with LCD projectors which are used by Faculty members during the class. The PPTs and other study material are displayed for better understanding of the students. The Learning Management Software MOODLE is used by all the subject teachers for sharing of study material as well as conduction of quizzes and collection of assignments. Time bound assignments are uploaded in google Calssroom as well as MOODLe for students to solve on time and submit. Due to the lockdown situation in the country, sessions were conducted in online mode through Zoom Meetings/ Google Meet/ Webex. To make the online teaching successful and effective Faculty Members attended several traing programs/FDPs conducted by renowned bodies such as AICTE- ATAL FDPs,, UGC and other colleges. A Two Day National Level Faculty Development Program on "E- Learning and ICT Tools for Effective Teaching & Learning" was conducted by the Institute to encourage and traing on the same.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05



File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

102

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment system is totally transparent. Internal Assessment is carried out in a systematic manner for theory, SIP and Project Work as described above in 2.5.1. All students are given information letter well before start of the new semester indicating the important events including examinations with probable dates to be conducted in forthcoming academic session. The detail academic calendar is available on college website and displayed on notice-boards. Thus, students know well in advance about the dates of examination and they can plan their study accordingly. Students are informed about the parameters of

Internal as well as university Evaluation system during "Ankur -the Induction Program" and also subject teachers keep them informed from time to time.

They are continuously reminded by the mentors and class teachers to be regular in all teaching-learning activities as they are continuously being monitored. All examinations are conducted as per

academic calendar. Students are given a fair chance of good performance as classes are conducted on small portions of the syllabus. There is a variety of pattern of examination like Sessional, objective, class test, quiz etc. conducted at different times. They are permitted to appear in the re-sessional examination if they fail to appear due to medical reason in the regular sessional examination. If student is not able to attend a re-sessional examination also due to medical reason, then he is judged on the basis of any of the examination he has appeared in for the same topic.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://ghimr.edu.in/academic_Calender.php">http://ghimr.edu.in/academic_Calender.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All the internal examinations are conducted as per academic calendar. The corrected answer sheets are shown to the students and queries solved by the concerned subject teacher. Faculty Members are instructed to correct the answer sheets within the stipulated time and Marks/ grades obtained are displayed on notice boards and are available with the subject teacher. Thus, the whole process is transparent.

In order to deal with grievances, regarding University Exams and evaluation, students are guided by their mentors and administrative staff guide.

**Internal Examination:** To deal with grievances regarding internal examination, studnets are encouraged to meet the subject teacher and get the matter sorted out. If problem is not solved, they approach the Academic Co-ordinator /Exam Co-coordinator who in consultation with subject teacher tries to find the solution. At the institute level, students are judged on the basis of Attendance, Assignments, Class tests/sessional Exams, and Presentations. This is made clear to the students from the very beginning, hence they are encouraged to be regular as well participative in the class .As per R.T.M. Nagpur University directives, all internal marks are to be submitted on-line within a stipulated time frame. Thus, the process of sorting out grievance becomes time-bound.

**University Examination:** Issues regarding University Exams such as

form submission, issue of admission card or any discrepancy in University result are sorted out by the Exam Co-coordinator in consultation with the clerk of the administrative department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://ghimr.edu.in/academic_Calender.php">http://ghimr.edu.in/academic_Calender.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes and Course outcomes are displayed at different places in the college. Its also there in the college website. the syllabus also has the course outcomes which the Faculty Memebtrs go through and also discuss with students in class. The Program and Course Outcomes are also discussed during the Induction program.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.ghimr.edu.in/cos.php">https://www.ghimr.edu.in/cos.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Academic Coordinator ensures that the Course Outcomes are attained for each course. Faculty members of respective subjects ensures that the course objectives are being met. These are evaluated through conducting Quizzes, Class Test, assignments, presentations as well as vivavoce examinations. Detailed report is submitted to the Academic Coordinator by the end of the session.

Program Outcomes and Program specific Outcomes are also elaborately discussed in the Academic Monitoring Meeting. Faculty members Map the Course and Program Objective and submit the Report to the Academic Cordinator.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://ghimr.edu.in/posandpso.php">http://ghimr.edu.in/posandpso.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

83

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://ghimr.edu.in/annualActivityReport.php">http://ghimr.edu.in/annualActivityReport.php</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ghimr.edu.in/InstPerformanceFeedback.php>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10,000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To facilitate networking and establish collaborations for undertaking multi-disciplinary and interdisciplinary research, GHIMR

regularly invites eminent experts for lectures. The GHIMR has also signed MoUs with academic institutions, and Industriessuch as Bajaj Steels, Pix Transmissions, Zim Laboratories etc. Institute has collaborated with Governement organisation like Maharashtra Centre for Entreprenurship Development for inculcating Entrepreneurship and encouraging studnets to take up entrepreneurship.

The annual performance appraisal system encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Leave is granted and financial support is provided to participate in India and abroad. Teaching and non-teaching staff are encouraged to enhance their qualifications and pursue part-time PhD programs.

The institute has a well-defined and published research promotion policy. Faculty members are encouraged and financially supported to guide research.

A language laboratory was established since inception to meet the growing demands of students who are keen to develop their speaking skills and also byby organizing workshops related to communication and softskills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Green Heaven Institute of Management and Research, is located in rural area that's why it gets an opportunity to work for nearby villages. The Institute always encourages Staff and Students to take up activities which can provide help in improving the life of neighborhood community, the activities are been planned and implemented in such a way that not only faculty and students of the institute work together for the holistic develop but they also involve people from neighborhood villages in these activities. we are strongly connected to our immediate society as well as the nation through an emotional and moral bonding by virtue of the passion and dedication with which our students carry out the various social service initiatives.

As the year 2020-21 the classes were conducted on online basis, various activities were conducted on online basis due to various restrictions and government guidelines were followed accordingly.

Mask making activity was conducted and masks were distributed by the students in their neighbourhood. Guest lecture on Secret to Happiness and Success was conducted to relieve stress during the lockdown period.

Institute participated in the Spit Free India Movement, the campaign by NSS( Government of Maharashtra) and Sambandh Health Foundation, (pledge for Life Team), wherein Institute made the participation of 528 students through weblink. The Institute received the letter of appreciation for its work in this drive.

Tree Plantation in the college campus as well as in the neighborhood is a regular activity of the Institute. Till date more than 150 trees are been planted by the hands of Management staff and students. This year due to lockdown tree plantation was done by the hand of staff



and only few students who could come for this activity.

File Description	Documents
Paste link for additional information	<a href="http://ghimr.edu.in/annualActivityReport.php">http://ghimr.edu.in/annualActivityReport.php</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

880

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

19

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

MBA department is well-furnished with adequate space is provided to the faculty members with the atmosphere conducive for regular interaction with the students who come for counselling, guidance and clarifications. Faculties are provided with individual desktop, internet for their routine work. Institute has ensured internet availability with wifi facility in the classrooms. Classrooms at GHIMR are well furnished, spacious and in comfortable sizes. Each classroom is supported by IT infrastructure with wifi facility, LAN connection, LCD projector. Classrooms are designed in such way

to provide proper light and ventilation. The Library of GHIMR is enriched with the latest edition of text books, National & International journals. A Separate Reading room for the students is also available to them, where they can access national news papers, latest magazines. GHIMR library is well equipped with the books to cater the needs of different specialization students .The institute has extremely well endowed, highly specialized, technically updated, fully furnished computer lab. Computer lab serves the needs of students to enhance the knowledge through 24 hrs internet connectivity and provides a cutting edge IT environment to the future managers. The institute has a well furnished conference room which has facilities like LCD for Presentations, Brainstorming Sessions, Group Discussions and Corporate Meetings. Seminar hall is having ample seating capacity with comfortable chairs, audio facilities like sound systems, internet access.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://ghimr.edu.in/about.php">http://ghimr.edu.in/about.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

GHIMR has ensured adequate facilities for students to engage themselves in sports activities, to maintain their fitness, to relieve their stress from academic activities. GHIMR has sufficient playground to play various sports activities. The institute has widen the scope of sports activities as indoor sports activity and outdoor sports activity.

The objective of sports activities at GHIMR includes

1. To Build relationship with each other
2. To Learn team work for common goal
3. To gain self confidence
4. To relieve stress
5. To learn time management skills
6. To avoid risky adventures

Facilities for Sports Activities:

College has a playground to play many sports activities like basket ball, Football, Cricket, volleyball etc. The college has sufficient number of sport equipments and accessories.

College has made provision of indoor games such as Table tennis, carom, chess etc.

Though there is a separate space for yoga practice on the campus, the college conducts session for yoga and meditation in the seminar hall also or at some convenient place. We encourage students to attend any demonstration or talk on yoga or health being conducted in our premises.

**Facilities for Cultural Activities:**

Management week is held mostly in month of February where all extra curricular activities are conducted and students are encouraged to participate in these events. College has sound system, music system, light system and various allied equipment. "ENCHORE" is celebrated as Annual Cultural activity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://ghimr.edu.in/annualActivityReport.php">http://ghimr.edu.in/annualActivityReport.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://ghimr.edu.in/about.php">http://ghimr.edu.in/about.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

Rs.95,490

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In keeping with the vision and mission of the institute, the library has been established "to facilitate knowledge generation and its application through effective dissemination".

The library acts as the main learning resource centre of the institute and provides services and facilities to meet the requirements of the institute's teaching, training, research and consultancy programmes. It is well stocked with a wide range of books = 5766, journals, newspapers, statistical year books, projects and periodicals. Green Heaven Institute has recently installed library software named as "Sackinfo" which is helpful in keeping and maintaining records like catalogues, books, e-books, clippings, articles, reports, letters, pamphlets, serials publications etc. where we can download e-Journals, articles and access free database. The version of the Sackinfo Software is 3.0. Library is located at the 1st floor . Library has well staking section of 150 Sqm, spacious reading hall, digital library, literature and other amenities. Library has digital library. Students and faculty can get access to various databases like-Journals, E-Books, & other. YouTube Video Lectures, "Course Ware collections" for Various Subjects, Facility and more than Hundred Open Source Software for academic Access etc. Total area of the library (in Sq. Mts - 150Sq.Mts. The seating capacity is 90 students.

Name of LMS Software.....Sackinfo

Nature of automation (Fully or Partially).....Fully

Version ..... 2.5

Year of automation ..... 2009

**Library collection:**

Library has varied collection of books, journals, Newspapers etc. There are total 5766 books available in the library for the reference of students and staff members. The open access system in library enables the student to choose and select the books. Library has well qualified and experienced staff. The library staff members extend their services to the students and staff members in following ways:

1. Assist students during the digital library hours.
2. RTMNU Syllabus and question papers are made available.
3. Assistance in downloading e-content.
4. The library provides indexes to project reports of the students.
5. Provide the books, journals and other resources.

Library offers different types of services to users like E-Library Automated Services, OPAC, Web Based E- Syllabus, Question Papers, Project Reports, Isolated Staking Area, Reading Hall, Current Awareness Services, Reprographic facilities viz. photocopy-machine, printer and scanner are made available within the Library. Information deployment and notification is made through - Library Notice Board, Exhibition. Lists of journals and e-journals are displayed in the library notice board. Relevant notices regarding the new arrivals of books in the library are displayed for students and faculty. Library also sends the important information through e-mails to the faculty. Journal and books? catalogues received from various publications are also available in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://ghimr.edu.in/libraryAtGlance.php">http://ghimr.edu.in/libraryAtGlance.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

RS 5,900/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

GHIMR over last 13 years of its existence has established good IT infrastructure. The Institute provide its students with state of the art, good computer lab. Institution has 120 computers with internet enabled computers to serve the day-to-day computing needs of students as well as staff. This ensures the computer ratio of 1:6 as



per AICTE. Budget for IT infrastructures is prepared by the Institute to enhance and update the facilities. Internet has a speed of 2 Mbps and all the campus is enabled with Wi-Fi facility to allow the students to access the internet.

Institute has Tally software that ensures all processes within the institute are computerized and information is readily accessible to authorized users Computer configuration is better and frequently updated as and when required The Institute regularly upgrades both the software and the hardware facilities as per academic requirements. The computer lab is connected with LAN connection and it provides central access to students for printing. Firewall and Anti-virus software are upgraded regularly.. Licensed Copy Of Windows 7 Professional 64 Bi.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****Rs .9 ,01 ,705**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

GHIMR has been established in the year 2009 to provide contemporary management education. To support this cause, GHIMR has developed world class support facilities such as library, computer lab, seminar hall , computers, sports and classrooms. It has also made arrangements of sports and cultural requirements.

**Maintaining and Utilizing of Campus Infrastructure:**

GHIMR has defined procedure and systems for utilization and regular maintenance of its academic and support facilities. Management has assigned the responsibility to the concerned committee and director for utilization and maintenance of academic support facilities. There is a standard procedure for utilization and maintenance of these facilities and which are being planned systematically and approved from the respective authorities. Committee is responsible for utilization and maintenance of academic and support facilities whereas director looks after academic facility utilization.

**Procedure of utilization:**

There is a standard procedure for the utilization of academic and support facilities in the institute. Requirement for the utilization of academic related facilities are being noted in the register. This is being reviewed by the director and further directions are being noted.

Library and computer labs has defined their rules and regulations for the utilization of the facilities such as books and computer lab

to the students. The same process is adopted for physical facilities and which is being looked after by registrar of the institute.

**Procedure of maintenance:**

There is a standard procedure for maintaining the academic and support facilities in the institute. The management of GHIMR has given this responsibility to the registrar. Various regular annual maintenance contracts are made for maintaining academic and support facilities. Institute maintains log book for the house keeping facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://ghimr.edu.in/about.php">http://ghimr.edu.in/about.php</a>

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**221**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

134

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.ghimr.edu.in">www.ghimr.edu.in</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

86

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

86

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>B. Any 3 of the above</b></p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

130

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Apart from various committees involving students to enhance their leadership and organizing skills, Institute has formed Student Council to actively involve Institutional affairs and activities opportunities for student Experiences in leadership and strengthen student - faculty - community relations realizing them to be the most important stakeholder.

Objectives of Student Council are:

To contribute to the educational experiences of students by providing them a platform for involvement in the Institute through which they can shoulder some responsibilities, to provide for an opportunity for direct participation in organizing and implementing activities, to promote discipline and general welfare of the student community, to provide avenues for cooperation among stakeholders especially the teaching and non-teaching staff members and to provide a platform for student expression and an increasing amount of self-direction.

**Constitution:** The Council is chaired by Head of the Institution who appoints faculty advisors as a Student Welfare Officers. Nomination for being a student council member is kept open for all students followed by a fair election process. At least 2 student representatives, one boy and one girl have to be nominated for election from each section.

The elected members are briefed about their role in the first meeting with the Director. The Student Council remains functional for one Academic year and is reconstituted in the next year. The

Student Council members select the portfolios of their interest where they offer their services such as Placements, Events/ Activities, Industrial Visits and tours, Sports Activities.

**Responsibilities:** Chairman (HOI) is responsible for appointing the Student Welfare Officers and entrusting the role of running the Council. Getting the updates from the Student Welfare Officers and the members of the Council taking major decisions regarding the Student Council.

Student Welfare Officers (Faculty Coordinators) are responsible for electing the class representatives, monitoring and supervising the work of the class representatives. Conducting monthly meeting with the members of the Council and redressal of the student issues.

Elected Student Council Members act as a prime official channel of communication between the Institution and the student community. Appraise students about all the development happening in the institute and attend the Council meetings and participate in the deliberations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Every year institute conducts the Alumni Meet for interaction and exchange of knowledge base acquired by passed out students working in various fields and sector of Indian economy.

Alumni contribute and assist institute for-

1. Conduction of Personality Development Programs
2. Career Counselling
3. Society Institute Interaction
4. Placement Assistance
5. Study Tour/ Field Work Assistance
6. Project Assistance to final year students etc.

Apart from above non-financial agenda, during the recent alumni meet it has also been decided to assist and help the institute by means of financial inclusion as per willingness of individuals and to form registered alumni association of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision and Mission**  
**Vision** To develop a world class management institution which will provide technological and socio-economical development to the society and to impart leadership training with social sensitivity, human values and skills of managing change.  
**Mission** To make the management education relevant to the needs of industry, society and globalised economy, and to provide quality education at affordable cost for the upliftment of all students belonging to all categories and status

**Leadership functions of the Head of the Institution**

- To provide directions and perspective plans for the growth of the institution Financial planning in the form of budget
- To ensure end results by periodical monitoring
- To coordinate all the policy matters in consultation with the college team and present it to the Board for final approval.
- To motivate faculty for pursuing the research and provide excellent R&D environment
- To counsel students regularly and motivate them for conceptual & innovative learning

Formulation of action plans and defining the policy objectives attempts to address the issues of systematic change to provide quality education. Creating robust principles, frameworks, systems and processes the institution intends to reinforce the culture of

excellence. All the systems work together as a team aiming to be champions of organizational change. The Institute fosters a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards

File Description	Documents
Paste link for additional information	<a href="http://ghimr.edu.in/missionVission.php">http://ghimr.edu.in/missionVission.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institute has a mechanism for delegating authority and providing operation autonomy to all the various functionaries to work towards decentralized governance system. 1. Principal Level: The Governing body delegates all the academic and operational decisions based on policy to the College Development Council of the institute which is headed by the Principal in order to fulfil the vision and mission of the institute. College Development Council formulates common working procedures and entrusts the implementation with the faculty members.

2. Faculty Level: Faculty members are Heads/members of various committees/cells which are been delegated different work by the Principal. These committees are been assigned different duties and are responsible for different work assigned and they also conduct various programs for the development of the students and Institute. They are given authority to conduct industrial tours and to have tie up with industry experts and appointed as coordinator and convener for organizing Seminars/workshops/conferences/FDPs.

3. Student Level: Students are empowered to play an active role as a coordinator of co-curricular and extra-curricular activities. Students Co-ordinators are been made for the programs conducted. Students are also part of College Development Committee, as well they are members of various other committees which are headed by the faculty members.

File Description	Documents
Paste link for additional information	<a href="http://ghimr.edu.in/governing_body.php">http://ghimr.edu.in/governing_body.php</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### Curriculum Development:

As the Institute is affiliated to RTM Nagpur University, the curriculum prescribed by the university is been followed. Curriculum is designed and implemented by the University. Faculty members actively participate in the workshops conducted by the University for the revision and restructuring of curriculum and syllabus. For each course the Model Question paper was also been designed, as University recently changed the syllabus as well as examination pattern to application based questions, faculty members have contributed to it significantly

#### Teaching and Learning:

The following are some of the innovative processes adopted by the institution towards TLP (Teaching and Learning Programme)

- As the mode of teaching was online due to Covid-19, hence the Faculty members attended various FDPs to get acquainted with the new normal and effectively utilized many platforms to make teaching and learning interesting and engaging.
- Covid-19 has resulted in all the Educational Institutions shut all across the world, as a result education has changed dramatically, giving rise to e-learning or online teaching posing various challenges and opportunities to the Teaching Fraternity. Considering this A 2 Day National level Faculty Development Program on "E-Learning and ICT Tools for Effective Teaching and Learning" on 29th and 30th June 2020.
- Faculty members very well utilized Google meet as well as Google Classroom. Google Classroom, was accessible to the students even on their phone, so this made easy for the them to attend the classes as well to get access to study material anywhere anytime
- According to the AICTE and UGC guidelines SIP were also done on the online basis, so faculty members reached out to the students virtually to help them during SIPs.

#### Examination and Evaluation:

GHIMR is affiliated to RTM Nagpur University, so the end semester exams are conducted by the University but due to pandemic Summer 2020 examination for Sem-2, Winter-2020 examination for Sem-3 and

for the new batch (2020-2022) Sem-1 examination was conducted on the Institute level.

- Examination committee reinforced norms for the conduct of end semester examination that was prescribed by the University. These examinations were held online on Google forms platform.
- Sessional exams were also conducted, to make the students acquainted with pattern of examination and platform.
- The marks of Class test, Attendance and Assignments were used to allot the internal assessment marks. Also these assignments and Quizes help them to understand the concepts better and prepare them for the end semester examination.

#### Research and Development:

- IQAC is functional in the Institute to promote research activity.
- Faculty members are encouraged to initiate research, present and publish research paper in International/National Conferences and publish in National/International Journals
- Institute provides paid leave on Duty (OD) for Faculty & staff to attend seminars, conference and Workshops.
- To improve the research aptitude among the students and to make them learn writing synopsis and do the research 'A Two Day Online Workshop on Research Methodology' on 19th and 20th June 2020.
- The institute has access to well-equipped computer laboratories with adequate infrastructural facilities to carry out the research projects. Delnet, also help the faculty members to get access to various e-journals which help them in their research work.

#### Library, ICT and Physical Infrastructure / Instrumentation:

- The college has a well equipped computerized library with adequate books including text books, reference books, advanced books, journals and periodicals on various subjects.
- The Library provides various support services such as computer facility, online access to Journals, assist faculty and students on information on selected topics, information on new arrivals, display of interesting articles, question papers of previous years are maintained for students' reference and to prepare for the examinations.

#### Admission of Students:

- Admission for MBA course in the Institute is through CET conducted by DTE , Mumbai. This year the admissions started in the month of December - January instead of June-July and new session began on 16/02/2021
- Institute has Admission Committee for the better regulation and smooth conduction of admission at the Institute.
- Government Reservation policy is strictly followed.
- Admission promotion Team conduct promotion camps in and outside the state to make students aware about entrance exam and admission procedure by visiting various UG colleges in and around Nagpur.
- The Institute Website, handbook and prospectus contain all the information about the Institution and the programmes offered.
- Online payment has provided to the students to ease the payment of the fees by students.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://ghimr.edu.in/strategicplan.php">http://ghimr.edu.in/strategicplan.php</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- GHIMR follows its HR Manual for various decisions regarding it's Human Resources.
- The Institute organizes various orientation and enrichment programmes for both teaching and non-teaching staff members for upgrading their skills in the latest technology.
- Salary, pay-scale and increments are given to staff members as per Government norms which leads to employee satisfaction.
- The management contributes an amount equal to the employee share for EPF with Pension scheme and Group insurance.
- Institute grants Medical, Casual, On Duty and Special Leave, Earned leaves to its faculty members and Non Teaching staff. It also provides Maternity Leave and Paternity leaves
- GHIMR provide On Duty Leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshops and exam duties.
- Institute also has CCTV facility which are used for human

**resource management**

File Description	Documents
Paste link for additional information	<a href="http://ghimr.edu.in/doc/HR%20Manual%20Final.pdf">http://ghimr.edu.in/doc/HR%20Manual%20Final.pdf</a>
Link to Organogram of the institution webpage	<a href="http://ghimr.edu.in/orgchart.php">http://ghimr.edu.in/orgchart.php</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching Staff:**

- Sponsoring Conference and FDP Fees
- Provident Fund, Maternity Leave, Medical leaves
- Accidental Insurance, Increments, Promotio
- Bus Facility for commuting
- Loan at 0% interest rate for all employees

**Non teaching Staff:**

- Provident Fund, Maternity Leave, Medical leaves
- Accidental Insurance, Increments, Promotions,

- Bus facility for Commuting
- Loan at 0% interest rate for all employees

File Description	Documents
Paste link for additional information	<a href="http://ghimr.edu.in/codeofConduct.php">http://ghimr.edu.in/codeofConduct.php</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute follows a very transparent appraisal policy, which is also mentioned in the HR Manual. The Performance of the Faculty members counts various parameters like students feedback, university examination result, Teaching methodology and Evaluation methods followed in the class, higher studies, Conferences attended, Research Publication, Professional development courses attended and

many other parameters which is clearly mentioned in the HR Manual. All the parameters clearly states the weightage they carry, which helps as well as indirectly motivate the faculty members to develop themselves as well as conducts various activities at Institute.

The appraisal form is enclosed in the HR Manual, which has to be filled by the faculty members, and submitted to the director of the institute. Appraisal is then discussed thoroughly among principal and individual employee and forwarded to the management with the recommendation by the principal. Similar process is also followed for the non teaching staff. The criteria dn weightage for non teaching staff is also mentioned in the HR Mannual, which is been followed by them.

File Description	Documents
Paste link for additional information	<a href="http://ghimr.edu.in/doc/HR%20Manual%20Final.pdf">http://ghimr.edu.in/doc/HR%20Manual%20Final.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institute prepare annual budget by taking budget from various committees formed and also event in-charge and financial allocation is done for the recurring and non-recurring items. The internal audit of the expenditure is conducted by our office accounts department, which is then audited by Chartered Accountant. The governing body of the Institute also has full time treasurer since inception, to ensure maintenance of annual accounts of annual accounts and balance sheet of the Institute. External auditor of the Institute performs an audit of the financial statements.

he financial records of the College are audited after the end of each fiscal year and are certified. The last audit was done for the financial year 2019-20. There were no objections taken by the auditor. After completion, the final statutory audit report is submitted to the Governing body for approval. After approval, the financial accounts, documents are used for all statutory purposes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

24.25

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### resources

The Institute is a self financed Institute and supported by a nonprofit trust, Jai Durga Bahu- Uddeshiya Jan-Kalayan Sanstha. As a self finance Institute, the resource mobilization is mainly through fee deposit and funds are received through social welfare department against fees of backward category students(SC, ST, OBC, VJ-NT and SBC). Other sources of revenue may include: 1. Voluntary Donations received to Sanstha 2. Research Project grants 3. Participation fees of Conferences/workshops/FDPs 4. Sponsorships for various events 5.. various online examination of competitive nature conducted at Computer lab of the Institute.

Before the financial year begins, Director calls for budget from various committees formulated at Institute level and also from various event in-charges, with thats recurring & non-recurring expenses such as salary, electricity and internet charges, equipment and facilities, maintenance cost, stationery and another consumable, planned expenses such as purchase of lab equipment, furniture and

other development expenses.etc are considered and final budget is made with Finance committee. This Budget is sent for the final approval to Governing Body of the Institute for the final approval.

The optimal utilization of fund is as given below:

- For salary, arrears, & welfare measures
- For mandatory deposits, annual fee of statutory bodies/AICTE, etc
- For creation and maintenance of academic infrastructure
- For purchasing of equipment and software
- For research and development
- For organization of International & National Conferences/Seminar
- For conduction of Curricular, Co-curricular, Extra-curricular and extension activities For recurrence expenses, etc.
- The institution has given utmost importance for the generation and utilization of funds to meet the objectives of the institution. The institutional strategy to generate funds is primarily based on Quality enhancement strategy. This strategy is essential in teaching- learning environment. In order to provide quality enhancement, a better fee structure is claimed by the college which is sanctioned by the government. Hence, quality enhancement of the institution is nurtured to generate funds from all possible sources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

One of the major functions of IQAC is quality assurance of various academic and administrative activities through periodical reviews of the working of various committees. This cell contributed significantly in strategizing, formulating, standardizing and implementing various quality policies, initiatives and processes especially during the lockdown period.

The quality of teaching by the faculty is monitored. The staff member is advised to have thorough study & preparation of content

for the delivery before taking a class. Feedback from the students is taken to assess the quality of teaching. The different tests, academic activity are some of the assessment mode of the subject. A revision of difficult portion, if required is taken. The IQAC studies feedback of the students and give recommendations to improve the quality of teaching & refersto Principal for the approval Feedback on course Transaction from the stakeholders (students, alumni, and FMs).Few major contribution of IQAC are:

- Monitoring of course files, lecture Schedules, course plans by random sampling
- Verification of cycle test analysis, question papers
- Arrangement of special classes for slow learners
- Identifying the new processes and recommending the same for improving the quality.
- Quality enhancement of Faculty and staff members through FDPs and other workshops
- Regular conduction of online classes, webinars and training sessions for students during the pandemic

IQAC regulary emphasises upon maintenace of Green Campus through banning the use of plastic, encouraging proper management waste, water conservation as well as maintaining greenary in and around the campus.For the purpose of energy conservation the cell has recommended intallation of solar pannels for electification of the campus.

File Description	Documents
Paste link for additional information	<a href="http://ghimr.edu.in/iqac-composion.php">http://ghimr.edu.in/iqac-composion.php</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC assesses and review the teaching-learning process (TLP) of the institute; and recommends steps to be taken to achieve the quality parameters.

## Feedback Mechanism

TLP is assessed based on feedback taken at stages given below: Mid-session of semester

End-Semester

Extra & Co-curricular activity

Format of the feedback is prepared by heads of department in consultation with the authority and gets approved in IQAC. Feedback is collected and consolidated, analyzed by each department. The observations and recommendation are processed through IQAC.

The college believes strongly that the best approach to teaching and learning quality is to provide freedom for teachers and students to undertake self-motivated improvement activities with the goal of continuous improvement in their performance. In addition to the expertise and knowledge of the teacher, which form the main input, views are sought from students, visiting experts, and external examiners, graduates, parents, etc for necessary inputs for improvement in the existing curriculum & teaching - learning practices. Moreover, college has faculties deputed to the university academic bodies, which reviews and provide adequate inputs in the improvement of curriculum. The college has taken many initiatives to bring the improvement in the quality in teaching-learning process

Teaching and learning support: including initiatives targeting the teachers (i.e. Teaching), the students (i.e. learning). Examples include continuing education for faculty, pedagogy enhancement, student support (e.g. mentoring and career advice), support for student learning (focused on inputs, such as the introduction of new pedagogical tools, or on outputs, such as the development of certain abilities for the students). These initiatives make the teacher to identify benchmarks, promote good practices and scale them up across to meet teacher and student expectations. A quality teaching framework allows the institution to monitor support, track teacher and student satisfaction, and study the impact on the learning process.

In the process of achieving quality benchmarks, the TLP is assessed and necessary measures are taken in delivery of content & assessment

of understanding achieved is done. Through the assessment, the attainment levels of course outcomes and program outcome are derived. The IQAC reviews the attainment and issues further recommendations.

The methodologies of teaching - learning include the complete follow up of university exam schemes, academic calendar of university and college, smart class room teaching, industrial visits, internship of students, etc. These methodologies built up good academic career of the student

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women safety at any college campus is a serious concern now. According to a poll, 86% of parents believe that the safety of the campus is one of the most important factors in choosing one institution over the other. This problem can only be solved through awareness and prevention programs, dialogue and action. Students should be given regular lessons about sexual assault and its prevention from the school level itself so that they become more aware and alert and do not hesitate in taking preventive and safety actions in case such disdainful circumstances are encountered in future. So, following actions have been taken to ensure safety of the girl students. Women Grievance and empowerment cell A Women Grievance & Empowerment Cell also plays role actively to address the issues of all the female students in the college. Cell also actively work on this issue outside campus also.

Faculty advisors are assigned the responsibility of mentoring and counselling of the students Boys And Girls both. Each faculty advisor looks after the matters of a group of 25-30 students. If any problem is there both boys and girls are being counselled as per their requirements individually also. Open and transparent system of recruitment and promotion of faculty and staff which is purely based on merit. We currently have more than 45 % of female faculty members in our institution. Female faculty members hold some of the higher administrative and academic positions in the institute. Awareness programs and workshops on gender sensitivity are regularly organized in the campus and nearby places by the students and faculty members to make them aware towards women issues in order to enhance women empowerment. The female faculty members, staff and students are informed about various laws and rights available for their empowerment.

Equal active participation by all the students be it girls or boys, in the events and fests organized by various committees and clubs of the institution. All the students irrespective of their gender given an equal chance to go on industrial visits, technical exhibition etc. Separate 350 sq. ft. (approx.) common room facilities for BOTH FEMALE AND MALE students are available in SEPERATE FLOORS in campus where the students come in their free time to relax and entertain. students in every aspect

Visitor register The institute keeps visitor log register to record the details of any person entering the college premise.\* Female staff Girls' hostels have only female wardens and supervisors.



Duties of supervisors are arranged in such a manner that supervisors remain there continuously for 24x7hrs. Hostel wardens also reside within the hostel premises. Female sweepers are there in each girl hostel. No males are allowed in the hostel premises without due permissions.

File Description	Documents
Annual gender sensitization action plan	<a href="http://ghimr.edu.in/ActionPlan-gendersensitization.php">http://ghimr.edu.in/ActionPlan-gendersensitization.php</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management; Liquid waste management ; Biomedical waste management; E-waste management ; Waste recycling system; Hazardous chemicals and radioactive waste management .

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college: Solid Waste Management. College has a place on its campus where the solid wastes materials are disposed. It is to notice that in the District of Nagpur keeping a particular place for dumping the solid waste is in its culture. Therefore, every house has its own Solid waste management system. However,

there does not exist more waste from college.

**Liquid Waste Management-** The waste water from toilets, lavatories etc is carried out through the pipeline to 02 huge Safety Tanks where the waste water is stored and it goes in the Earth. When it gets filled up the waste water is carried in waste management Trucks or Tankers for disposal.**Biomedical Waste Management-** There is no biomedical waste management system in the college.

**E-waste Management-** All E-waste is given to Maitri Parivaar which is a Nagpur Based N.G.O and they carry the E-wastes in their Trucks and Dispose it according to Government Guide lines. The Institute have a MOU with this NGO since last 10years.

**Waste recycling system-** There is rain water harvesting system in the college. Water is stored on the Roof Top at the campus and is send through pipes in the open area of the college.

**The e-medical Waste Management-** There is no e-medical waste and hence no E- medical Waste management system in the college.

**Hazardous chemicals and radioactive waste management-** There is no hazardous chemicals and radioactive wastes from the college and hence no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and**

the faculty, commemorative days are celebrated in the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Ganpati, Navratri Garbha ,New year Celebrations and religious ritual activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

GHIMR undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens.

For this GHIMR celebrated various programs as follows:

- Independence Day
- Republic Day
- Voters Awareness Program
- Tree Plantation at Campus and Neighbouring areas

- **Mask Making and Distribution by students during Pandemic.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://ghimr.edu.in/annualActivityReport.php">http://ghimr.edu.in/annualActivityReport.php</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Green Heaven Institute of Management and Research ,Nagpur is one of the leading business school of excellence in Nagpur. Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about**

different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic. A function is organized in the college campus where all staff members and students share their thoughts about importance of this day in history of our nation and pay tribute to all freedom fighters who sacrificed their lives in order to gain the freedom for the India.

Independence Day is also celebrated on 15th August in the college with great enthusiasm. It is celebrated on 15th August commemorating the nation independence from United Kingdom on 15th August 1947. It is a day when all staff members and students pay homage to their leaders and those who fought for India's freedom in the past. Besides these two national days a number of other national and international days are also celebrated in our institution so that students get knowledge about the great personalities in our political, social, cultural and scientific history such as Mahatma Gandhi, Sardar Vallabhbhai Patel etc. International Women day is also celebrated in our college on 8th March every year. The day is used to recognize women who have made significant contribution to the advancement of their gender. The day is celebrated under auspices of women cell of the college. International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people.

Teachers day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is celebrated to promote the values and principles of a true teacher. On teacher's day students perform different activities like singing competition, speech competition, poem recitation etc. to entertain teachers. Students offer gifts to the teachers and atlast they thank teachers by expressing their gratitude.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### **GHIMR - Best Practices**

#### **1. Academics:**

In the area of academics, the institute has introduced the Concept of student researchers wherein students are attached with faculty members for the entire semester to assist them in researching for teaching material. Students who have a knack for research are identified and guided for carrying our research in different areas of commerce and management. Apart from this further introduction of activities is also planned involving use of online databases and analytics so as to hone their business analytical skills. Use of Learning Platform (MOODLE):The institute has a customized Learning Platform -MOODLE where faculty members provide required study material and also assign various academic tasks. Evaluation of tutorial, assignments and quizzes are carried out on this platform to ensure faster adaptability of technology by the students.This platform can be accessed by students at any time and even away from campus.

#### **2. Strengthening of Employees:**

Employees comprising of the faculty members as well as the non-teaching staff are encouraged to undergo rigorous and intensive training for their self-development. Faculty members are deputed to different institutions of higher learning to attend seminars, FDPs, workshops, conferences etc. This enables them to hone their teaching skills and learn newer and more contemporary ways of teaching and provide them with the exposure necessary to deal with the current and future challenges. Faculty members are also involved in research activities. The institute has made it mandatory for Faculty Members



to present their original research papers in National/International Conferences and get published in Journals of repute.

File Description	Documents
Best practices in the Institutional website	<a href="http://ghimr.edu.in/BestPractices.php">http://ghimr.edu.in/BestPractices.php</a>
Any other relevant information	<a href="http://ghimr.edu.in/InstitutionalDistinctiveness.php">http://ghimr.edu.in/InstitutionalDistinctiveness.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In line with its vision of working towards the socio-economic development of the country, the Institute has taken utmost care to give back to the Society. Several student committees are formed to carry out the duties towards society. The one-week long intense induction program- Ankur- 2019 like every year this year also gave the freshmen an insight into the institute's values and vision.

The Institute always encourages Staff and Students to take up activities which can provide help in improving the life of neighborhood community, the activities are been planned and implemented in such a way that not only faculty and students of the institute work together for the holistic develop but they also involve people from neighborhood villages in these activities. We are strongly connected to our immediate society as well as the nation through an emotional and moral bonding by virtue of the passion and dedication with which our students carry out the various social service initiatives.

Throughout the year, the NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more.

As the year 2020-21 the classes were conducted on online basis, various activities were conducted on online basis due to various restrictions and government guidelines were followed accordingly.

Institute participated in the Spit Free India Movement, the campaign by NSS( Government of Maharashtra) and Sambandh Health Foundation, (pledge for Life Team), wherein Institute made the participation of

528 students through weblink. The Institute received the letter of appreciation for its work in this drive.

Tree Plantation in the college campus as well as in the neighborhood is a regular activity of the Institute. Till date more than 150 trees are been planted by the hands of Management staff and students. This year due to lockdown tree plantation was done by the hand of staff and only few students who could come for this activity.

The institute has been following a reduced paper drive from many years and always encourage that all the communications are only done using G Suite. The G-Suite Education has been taken by the Institute since 2014. All the staff as well students are connected through mail and all its communication are been done through G-suite. The students also contribute to this initiative, and all our event registrations are paper free and done only through Google Forms. The Faculty members also uses Google Classroom to disseminate notes, Google Quiz and Assignment tab for submission of Assignments for their respective subjects.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The Major Plans for Next year are outlined as under:

1. Partly transferring faculty related administrative function to new MIS. In order to strengthen reporting and record keeping, the institute plans to adopt new MIS system.
2. Due to COVID and lockdown situation in the country, Academic activities have been taken through online mode. However, the college wishes to conduct academic and non- academic activities in physical mode which will also enable students to be involved in Research activities.
3. Achieving 100% Research Publication Targets: All faculty members to publish quality research papers in journals of repute.
4. Refurbish the existing indoor and outdoor sports facility.
5. Conducting International Conference.

NAAC